

# West Tennessee Area Service Committee Minutes (5/24/2020)

## WHAT DO WE NEED TO KNOW FOR OUR BUSINESS MEETING?

### OPEN POSITIONS w/ CLEAN TIME & REQUIREMENTS

1. **Area Chair:** 1 year clean time with previous service experience in NA with 1 year commitment. Upon election resign from any AREA/GSR commitment.
2. **Vice Chair:** 1 year clean time with previous service experience in NA with 1 year commitment. Upon election resign from any AREA/GSR commitment.
3. **Alternate Treasurer:** 2 year clean time w/ suggested bookkeeping/accounting experience & previous service experience in NA with 1 year commitment.
4. **Outreach:** 1 year clean time with previous service experience in NA with 1 year commitment.
5. **Literature:** 1 year clean time with previous service experience in NA with 1 year commitment.
6. **Activities:** 1 year clean time with previous service experience in NA with 1 year commitment.
7. **Newsletter:** 1 year clean time with previous service experience in NA with 1 year commitment.

**Be sure to read the duties for each position which can be found on the [www.na-wt.org](http://www.na-wt.org) page under Members that has links to the Area Guidelines and Subcommittee Guidelines for each above position.**

## **MOTIONS:**

**1st Motion:** Please refer to RCM report for the Regional motion to vote on with your homegroups.

**2nd Motion:** Maker, Regional Committee Chair & Seconded by Policy & Procedures Chair

***Motion reads as follows:*** To change WTASC Guidelines Section MOTIONS, VOTING PROCEDURES AND OPERATIONS Part C. Quorum Item 2. **FROM "Official quorum must be reached by 2:30 PM. If not, the ASC must be rescheduled. Official quorum will be re-established before new business based on voting participants." TO " A quorum is required for the WTASC to conduct business. Official quorum must be reached by second roll call. The quorum shall be established by the Chairperson after roll call at the beginning of WTASC. If failure to meet quorum then the Chairperson shall wait until 2:30 p.m. and call roll again. If no quorum can be established then no official business will be conducted. However, the WTASC meeting may continue in order for reports to be read and open forum to occur."**

***Intent:*** To allow WTASC to proceed with a limited scope. This would be beneficial to the groups present as well as Area as a whole.

**1st Pro:** Groups can still give their report, let anyone know any struggles they are having or announce bdays.

**2nd Pro:** Groups can still get literature if they need it and make donations to WTASC etc...

**1st Con:** Still having OPEN forum sometimes results in making a motion and since we cant have official business, would the homegroup GSR's not in attendance have the option to be well versed on the OPEN forum discussion. Reading about it in the minutes doesn't necessarily do justice.

**2nd Con:** Changing Policy based on immediate quorum issues causes a precedent for future issues to try and be solved by changing policy which undermines the purpose of having Policies and Procedures

## **EXECUTIVE COMMITTEE:**

**Chair-** Open position (Drew R. acting as) Today will be my final day as acting chair for the ASC. Thank you for allowing me to serve and to continue acting as chair while waiting for someone to step up. Hopefully someone will step up for the chair position soon.

**Vice Chair-** Open position (Sara S. acting as) I will be acting as chair while we wait for someone to step up as chair and vice chair.

**Secretary-** No report

**Alt secretary-** No report

**RCM-** *Vacant Positions at Region:* Alternate Treasurer, Secretary, Policy and Procedure Chair. If anyone is interested let me know. The regional guidelines with duties and responsibilities and cleantime requirements can be found at <https://natennessee.org/guidelines-forms>.

**VRC Info:** **This year's VRC** hosted by the Knoxville Area will be held remotely. The hotel shut down. The RCMs voted to do this because at this late date it would be difficult to get a new hotel. **Scot B** was elected as VRC chair for 2021 to be held in Memphis. **The February meeting** of the VRSC will be held virtually. A motion was made and it was discussed and the body voted on it.

**Please vote on the following motion in your groups.** I have brought this up several times at Area with no questions/comments/concerns.

Motion by: Craig G from: PR Chair, Second: Julius H. from: MTA

Motion reads: To change article XII, Section 12C from- C. Six thousand dollars seed money for the upcoming convention committee To- Article XII, Section 12C. **To provide the VRC subcommittee an annual operating budget of \$20,000. The VRC subcommittee can make a withdrawal from that budget to open up their bank account but the remaining funds can be accessed as necessary.**

Intent: To provide funding for a subcommittee of the VRSC without relying on the subcommittee to put on fundraisers. If we do not require H&I, Outreach, and PR to do fundraisers to provide for their budgets, it doesn't seem practical to require VRC to do fundraisers to provide their service. Per our area guidelines I'm supposed to offer a pro and con

Pros: The Region has most of this amount already set aside. The VRC will not have to depend so much on Area fundraisers. If the convention loses money, the money will be there to cover the loss.

Cons: It's a lot of money

If anyone wants a copy of the minutes from May let me know and I'll forward them to you. ILS, Lucy

**Alt RCM-** Not present

**Treasurer-**

Hello Family,  
7th Tradition PayPal funds

Gross	Fee	Net	Note
5	-0.45	4.55	
15	-0.74	14.26	
10	-0.59	9.41	
15	-0.74	14.26	
<b>45</b>	<b>-2.52</b>	<b>42.48</b>	<b>MARCH DONATIONS</b>
25	-1.03	23.97	Member Donation
20	-0.88	19.12	
23	-0.97	22.03	
18	-0.82	17.18	
38	-1.4	36.6	
15	-0.74	14.26	
10	-0.59	9.41	
10	-0.59	9.41	
50	-1.75	48.25	ghod apr donation
<b>209</b>	<b>-8.77</b>	<b>200.23</b>	<b>APRIL DONATIONS</b>

Brad H will transfer the funds to the Area Bank account.

Bank balance is \$10,292.60

Hope Church has 3 checks outstanding, totaling \$90. I will put them in the mail this week ATTN: Brooks.

JAN rent

FEB rent

CAR/CAT Workshop

Total set asides listed below.

Set Asides		
Prudent Reserve	\$	437.00
PI Schedules \$250 qtrly \$83.33 monthly	\$	249.99
Newsletter \$25 qtrly \$8.33 monthly	\$	58.31
Safe Deposit Box \$150 yr \$12.50 monthly	\$	137.50
PO Box Rental \$134 yr \$11.17 monthly	\$	134.04
Freedom Voice Phone Line	\$	8.45
Website hosting \$148.24 \$12.36 monthly	\$	210.12

Paid February 2020

Paid October 2019

Paid June 2019

Paid May 2019

ILS,  
Leigh Ann F

**Alt Treasurer**- Open position

## **SUBCOMMITTEE REPORTS**

**Activities** – Open position. (Destin B. acting as if w/ no report)

**Archives** – The boxes are still sitting here. All is well. ILS, Terry B.

**H & I** – Hello, family- All is well with H&I. Lucy O. has started zoom meetings at grace house and she has several speakers lined up. We had 3 trusted servants absent and with no report so we will address

guidelines and attendance more; also our panel leader for Lakeside reported that he is having issues there-they are not letting the drug and alcohol wing know about us coming in, only the mental health wing. Also he was stuck for 3 hours one night and could not get ahold of security to let him out. We found a contact with Lakeside and will get with him to see if we can resolve this issue. Lucy also mentioned a prison in Henning, TN reaching out and wanted us to come speak so we are discussing all of that as well. We could always use more support and we thank the fellowship for stepping up and helping us thus far. Thank you for letting me serve, Sam T.

**Literature** – Open position (Bronson R. acting as if/ not present)

**NA in May** – No report

**Newsletter** – Open position

**Outreach** – Open position

**Policy and Procedure** – The Policy Sub-Committee met on May 24<sup>th</sup> at 6:30 PM. We only had one thing to talk about and that was an upcoming motion concerning how to proceed if there is an absence of a quorum. Lucy O will be presenting this motion in New Business

**Public Relations** – Not present

**VRC 2021 Ad Hoc**- No report

## **GROUP REPORTS**

**Clarity** – Not present

**Clean Air**-

**Clean Steam**- Not present

**Cordova Hope**- Not present

**Desire** – Hello family, All is the same at desire. Still not meeting face to face nor do we have zoom meetings. Hoping to see everyone soon. In loving service, Lauren

**Doin this Thing**- Not present

**Get Honest or Die** – .

**GIFT** – Not present

**Good Orderly Direction** – Not present

**Harmony**-

**High On Life** – Not present

**Hope Dealers** – Not present

**Keep it Green**- Not present

**Lunch Bunch**– (Not present, had zoom issues) Lunch bunch still has zoom meetings Saturday @ 12:00 Sunday at 2:00 all is well. ILS, Douglas M.

**No Matter What**-

**One is Too Many** – Not present

**Primary Purpose** – All is well with Primary Purpose. We continue to maintain our meeting via Zoom. We have an average of 15 participants. Cortez J. 05/24 Celebration to be announced

No Literature/Donations. ILS, Janice M.

**Saturday Night Alive** – Saturday Night Alive is not meeting at this time. The meeting plans on returning.

Trinity Church sent me a message that they are ready to start talking to the Meetings that use their church. They are in the planning stages of their opening process. They provided a list of rules that have to be met before any group will be allowed to return. Here they are: Everyone must wear a mask. Maintain social distancing (6 feet apart) Disinfect the meeting room after each use. Only one person in each bathroom at a time. Water fountains will be off-limits. I passed this information on the other GSRs. More will be revealed... ILS, Glen H

**Simplicity is the Key** – Not present

**Something Different** – Good afternoon, Here at something different we have been averaging 20 to 30 people on our zoom meetings with no newcomers that I have seen. Amanda H will celebrate 12 years tomorrow night (5/25/20) on our zoom meeting. We will be celebrating Dave k June 15th with 12 years clean. ILS, Destin B

**Spiritual Awakenings**- Hello friends and family, All is well at spiritual awakenings. We are still meeting on zoom Friday nights at 8pm. The church has not yet opened back up, it should be closed for at least another month. Perry B will be celebrating 3 years clean on 6/26. Come out an celebrate with us. We look forward to seeing your faces on Friday nights. Ross N is reporting in place of me this month. In loving service, Kate G

**Step Write In-** Not present

**Thursday Nighters** – Hello Family. All is well here at Thursday Nighters. Nothing new to report at this time although we will be voting next week on reopening the in person meeting. We do not believe we will reopen till mid to end of June but more info to come. In loving service, Tony C

**Unity** – Not present

**We are Entirely Ready** – Not present

**Welcome Home-** Not present

**You+me=we-**

## **UPCOMING BIRTHDAYS**

**Clean Air:** Kathryn R, 7 yrs, 6/6/2020

**Primary Purpose:** Cortez J., 24 yrs, TBD

**Something Different:** Amanda H, 12 yrs, 5/25/2020 via Zoom, Dave K, 12 yrs, 6/15/2020

**Spiritual Awakenings:** Perry B., 3 yrs, 6/26/2020

## **OPEN FORUM TOPICS**

**Glen H-** brought up a question asking “Is area supporting the groups well enough at this time?” He added that there is minimal attendance at area and at group meetings. He brought up concerns about literature and making sure groups are getting what they need. Tony brought up an idea to have more social media presence for Narcotics Anonymous. **Terry B** noted that there have been newcomer meetings at their home group, and have seen treatment centers on Zoom. Lucy brought the idea to use NA funds to purchase e-book versions of literature to sell to newcomers. Glen brought the idea to add to the NA website: ways to purchase e-books as well as access to clean friends and family on facebook. Glen discussed the idea of creating a “newcomer meeting” on zoom specifically for newcomers as an orientation to NA, a way to engage with newcomers, and provide resources such as phone lists and other ways to get connected. This would be a temporary virtual meeting. **Taylor O** let everyone know about the concept of virtual phone list being used at Spiritual Awakenings and said that it is working well. Taylor also said Geoff/Bronson has access to literature and is willing to find ways to distribute literature. She will get with Geoff B for further action steps.

**Terry B** brought up the topic of hybrid meetings and offered to help with creating hybrid meetings, especially for members who may not be ready to return to in person meetings due to medical reasons and safety. She encouraged groups to not avoid hybrid meetings because of lack of knowledge about how to get started. Terry encouraged GSRs to contact her with any questions about starting it at terry.frasure@gmail.com

Glen brought up the idea to hold an outdoor meeting with social distancing since Activities committee cannot hold any events. Destin brought up concerns about people not following social distancing. Lucy brought up the idea of virtual speaker jam/service learning day, etc. Glenn added idea of talent show or costume show.

## **OLD BUSINESS**

*No old business*

## **NEW BUSINESS**

*OPEN POSITIONS are listed at the top of the minutes. Be sure to email your motion to the secretary if someone is willing to be nominated. Be sure to include the willingness statement in the email as well.*

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participants." **TO " A quorum is required for the WTASC to conduct business. Official quorum must be reached by second roll call. The quorum shall be established by the Chairperson after roll call at the beginning of WTASC. If failure to meet quorum then the Chairperson shall wait until 2:30 p.m. and call roll again. If no quorum can be established then no official business will be conducted. However, the WTASC meeting may continue in order for reports to be read and open forum to occur."**

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**Next WTASC meeting is June 28, 2020**

Title/Sub/Group	Name	2/23/2020	4/5/2020	5/10/2020	5/24/2020
<b>Administrative</b>					
Chairperson	OPEN	X	OPEN	OPEN	
	Drew R. Acting As		X	O	X
Vice Chairperson	OPEN	X	OPEN	OPEN	
	Sara S. Acting As		X	X	X
Secretary	Sarah M.	X	X	X	X
Alternate Secretary	Taylor O	X	X	X	X
Treasurer	Leigh Ann F.	OPEN	OPEN	X	X
Alternate Treasurer	OPEN	X	X	OPEN	OPEN
Regional Committee Member	Lucy O.	X	X	X	X
Alternate Regional Committee Member	Bill S.	X	X	O	O
<b>Subcommittees</b>					
Activities	Destin B	X	X	X	X
Archives	Terry B.	O	X	X	X
Hospitals and Institutions	Sam T.	X	X	X	X
Literature	OPEN	X	OPEN	OPEN	
	Bronson R. Acting as		O	O	O
NA in May	Jonathan M	X	X	X	X
Newsletter	OPEN	O	OPEN	OPEN	OPEN
<b>Outreach</b>					
Policy and Procedures	Glen H.	X	X	X	O
Public Relations	Bill S.	X	X	O	O
<b>Voting Groups</b>					
Clean A.I.R.		O	O	X	X
Clean Steam	Chris R.	X	O	X	O
Cordova Hope	Robyn W.	O	X	X	O
Desire	Lauren M.	X	X	X	X
G.I.F.T.	Dawn L.	O	O	O	O
GHOD	Jonathan M	X	X	X	X
Good Orderly Direction		X	O	O	O
Harmony	David A.	O	O	X	X
High On Life	David T.	X	O	O	O
Hope Dealers	Laura S.	O	X	O	O
Lunch Bunch	Willie T.	X	X	O	X
Keep It green	Jerry	X	O	O	O
No Matter What	Scott J.	X	X	X	X
One is too many	Susan V.	X	O	O	O
Primary Purpose	Janice M.	O	X	X	X
Saturday Night Alive	Glen H.	X	X	X	X
Simplicity is the Key	Geoff B.	X	O	O	O
Something Different	Destin B.	X	X	X	X
Spiritual Awakenings	Kate G.	X	X	X	X
Thursday Nighters	Tony C.	X	X	O	X
Unity Group	Lamar G.	X	O	O	O
We Are Entirely Ready	Mancill W.	X	O	O	O
Welcome Home	Amie B.	X	O	O	O
You + Me = We	Karen W.	O	X	X	X
<b>Non-Voting Groups and Meetings</b>					
Clarity (was Farfromusen)		O	X	O	O
Doin' This Thing		O	O	O	O
Step Write In	Vince H.	O	O	O	O