

West Tennessee Area Service Committee Minutes (6/28/2020)

WHAT DO WE NEED TO KNOW FOR OUR BUSINESS MEETING?

OPEN POSITIONS w/ CLEAN TIME & REQUIREMENTS

1. **Area Chair:** 1 year clean time with previous service experience in NA with 1 year commitment. Upon election resign from any AREA/GSR commitment.
2. **Vice Chair:** 1 year clean time with previous service experience in NA with 1 year commitment. Upon election resign from any AREA/GSR commitment.
3. **Alternate Treasurer:** 2 year clean time w/ suggested bookkeeping/accounting experience & previous service experience in NA with 1 year commitment.
4. **Outreach:** 1 year clean time with previous service experience in NA with 1 year commitment.
5. **Literature:** 1 year clean time with previous service experience in NA with 1 year commitment.
6. **Activities:** 1 year clean time with previous service experience in NA with 1 year commitment.
7. **Newsletter:** 1 year clean time with previous service experience in NA with 1 year commitment.
8. **H&I Chair:** INSERT requirements.

Be sure to read the duties for each position which can be found on the www.na-wt.org page under Members that has links to the Area Guidelines and Subcommittee Guidelines for each above position.

MOTIONS:

Motion maker: Harmony, seconded by: Something Different

Motion: To nominate David A. for Area Vice Chair

Intent: To fulfill an open position.

Willingness statement: "To Whom It May Concern, I am David Adams, and I am 6 years clean. I have a sponsor Mike H., and I am working step 10. I have a working knowledge of the steps and traditions. I am also the GSR for my home group Harmony. I would like to fill the position of Vice Chairman. Thank you."

EXECUTIVE COMMITTEE:

Chair- Open position

Vice Chair- Open position (Sara S. acting as) We have a ton of open positions we need them filled. ILS, Sara S.

Secretary- No report

Alt secretary- No report

RCM- Region has not met since our last meeting and I reported on everything I thought you would be interested in at our last meeting. The RSC minutes from May can be found at natennessee.org/minutes.

We have not made a decision on whether we will meet in person or virtually in August. More will be revealed.- Lucy O.

Alt RCM- No report- Bill S.

Treasurer- Good Afternoon Family! The updated spreadsheet has been completed. Thanks Tayler O! The only expense we have for June is the phone line. We received \$111.11 in member donations for June through Paypal. There is \$7,515 in the Basic Text fund. There is \$8778 total in set asides. We have \$1470 in available cash. The Safe Deposit Box rental fee of \$150 was taken out twice. I did a drive through window transaction on June 5th and then it was drafted from our account on June 9th. I did not have sufficient bank account information to handle over the phone, (pin number or SSN) so I will have to go in person to take care of this. We have not paid the PO Box Rental Fee since May 2019. We have not paid for a newsletter since October 2019. We have not paid the website hosting fee for 17 months. Can someone shed light on the PO Box and Website Hosting payments? I will bring it up in an open forum.
ILS, Leigh Ann F

Alt Treasurer- Open position

See next page for Treasurer Report spreadsheet breakdowns

SUBCOMMITTEE REPORTS

Activities – Open position. (Destin B. acting as if w/ no report)

Archives – The boxes are still sitting here. All is well. ILS, Terry B.

H & I – Hello, family- H&I continues to struggle because of lack of accountability. We met over zoom a few minutes ago...only 2 panel leaders were present. We have also lost our vice chair. Lucy O. is continuing zoom meetings at Grace House and they are going well. She has not heard back from our offer to do zoom meetings at the prison yet. I want to thank Chris M. and Lucy O. for being consistent and present every month of my term so far. With that being said, I have decided to step down as chair. When I took the position I shouldn't have at the time, I overcommitted myself and I hung on as best as I could. I have been asking for support for 9 months in all of my reports but there really hasn't been any improvement, even way before Covid-19. The position is no longer conducive to my recovery and has been affecting other areas of my life. My term is up in the fall but this will be the last area. Lucy O. has agreed to continue to carry her panels and report on them @ the area level until we have a new H&I chair/subcommittee in place. Thanks for letting me serve thus far. ILS, Sam T.

Literature – Open position (Bronson R./ Geoff B. acting as if) No report.

NA in May – Hi family,

Sadly, I am reporting that the NA in May committee has decided to postpone this years event until next May 2021. We had our last meeting today at noon. The vast majority of the committee voted to postpone this even in lieu of the pandemic

and did not feel like it would be in the best interests of NA and its members with us moving forward. There are too many unknown factors. As a committee, we must present a written plan to Meeman Shelby Forest State lark on how we put in place to follow all guidelines stipulated by the park which includes social distancing. We don't see how we could successfully pull off this event with social distancing in place. It seems likely it would not be well attended. The thought of our main purpose outside carrying the message is to fund the basic text fund. At this moment, we have \$3,694.99 in the NA in May account. Before all is said and done, we should still have a decent amount to add to the already \$7,515 in the basic text fund as of today. Therefore, we expect there to be a sufficient amount of funds to carry us through May 2021. We will be offering to all those already registered three options. First is to rollover registration to May 2021. Second, we ask the money to be donated. Lastly, we offer a full refund. We are allowing those registered time up until September 17 to make that decision. In the meantime, the committee will tie up all loose ends with expenses and discussing setting up 2021 to be ahead of said expenses we can afford at this time. At September's area, we will then donate the remainder after set asides to the basic text fund. Our next mtg is Sunday July 26 at noon via zoom.

Newsletter – Open position

Outreach – Open position

Policy and Procedure – During the last ASC, I said that I would talk to our webmaster about granting me more access to NA-WT.Org so that I can maintain the front page and information slides. | **I did not do this but will this coming month.**

Start planning a Newcomer Zoom Meeting. | **Due to face-to-face meetings returning to our area, the need for this has decreased.**

Talk to PR Chair about increasing our outreach to public entities like jails, courts, and mental health providers? Also help PR Chair with his computer problems to make him more productive. **I did talk to PR Chair and discussed ongoing outreach and options for increasing contacts.**

I am still coordinating time to help PR Chair out with his PC problems.

Sincerely, Glen H

Public Relations – Contacted 8 treatment centers and talked with PO officers about the COVID situation as far as meeting attendance and what NA meetings are available in person and on zoom. Restocked the literature rack and the main library. I am orientating a new person who would like to help with the phone line so that is going well and glad we have someone willing to commit. I have been in contact with Glen H. as far as continuing to do additional service work in different areas. ILS, Bill S.

VRC 2021 Ad Hoc- No report

GROUP REPORTS

Clarity – Not present

Clean Air- Hello family, we are happy to be back as a part of the area. We are still only doing zoom meetings at this time and will meet face to face again once the church decides to reopen. ILS, Kat R.

Clean Steam- Not present

Cordova Hope- Not present

Desire – Not present

Do in this Thing- Not present

Get Honest or Die – All is well at ghod. We are still meeting virtually with no set date in the future to meet face to face. We have been given guidelines by the church to implement and permission to meet. However, we will like it is best for all to not meet in person to the spikes of COVID. We are still well attended with over 20 addicts each week. No donation to area. ILS, Jonathan M

GIFT – Not present

Good Orderly Direction – Not present

Harmony- Not sure what is going on @ Harmony since they are meeting in person and I am not attending in person meetings. No one has contacted me. - David A.

High On Life – Not present

Hope Dealers – Hello family! Greetings from Hope Dealers. All is well. We meet in person every Monday at 7 p.m. in Arlington. We continue to practice all necessary precautions including: 6 foot distancing between chairs, having sanitizer readily available, and no coffee being served. Our attendance has maintained a steady average 4 to 9 addicts weekly. In the event of 10 or more showing up- we will move the meeting outside or divide into 2 separate rooms: (our main space & the chapel.) We have no birthdays to announce, no literature order and no donation at this time. In loving service, Marcus

Keep it Green- Not present

Lunch Bunch- Not present

No Matter What- Not present

One is Too Many – Not present

Primary Purpose – All is well with Primary Purpose. We continue to maintain our meeting via Zoom. We have an average of 15 participants. Cortez J. 05/24 Celebration to be announced. No Literature/Donations. ILS, Janice M.

Saturday Night Alive – We are following the agreement we made with the facility to continue meeting in person there. We agreed to their rules and everyone that attends has been very cooperative mask and social distancing are mandatory. We average 10 people in attendance. Will be getting an area donation to the na-wt.org donation site soon. A strong message of recovery being carried to both newcomers and old timers. ILS, Glen H.

Simplicity is the Key – Good afternoon family. Everything is going well at simplicity is the the key . We are meeting at Trinity on Tuesdays at 6:30 . With a few guidelines mandated by the church . We have a limit of 10 people ,everyone has to wear a mask,only one person in bathrooms at a time. I sanitize before and after the meeting . We have masks available if you need one and hand sanitizer. ILS, Geoff B.

Something Different – Good afternoon,

Here at something different we have been averaging 20 to 30 people on our zoom meetings with no newcomers that I have seen. We will be celebrating Destin B with 3 years and Carl H with 14 years 8/3. In loving service, Destin B

Spiritual Awakenings- All is well at spiritual awakenings, We are still meeting on zoom but will open up for live meetings at the church on 7/10. We are moving our meeting room to the fellowship hall instead of the fireplace to provide a larger space to accommodate people while still following social distancing guidelines. This is the room the former meeting “the attic” used. We will be sanitizing all chairs and tables as well as providing wipes to use for people to clean their own chairs. Everyone in attendance must wear a mask and stay six feet apart from others at all times. These are the guidelines provided by the church and we must follow them in order to have live meetings. Also on 7/10 Hank Y will be celebrating 5 years clean! Come out and support and get some face to face time with fellow addicts.

In loving service, Kate G

Step Write In- Not present

Thursday Nighters – not present

Unity – Not present

We are Entirely Ready – Not present

Welcome Home- Not present

You+me=we-

UPCOMING BIRTHDAYS

Primary Purpose: Cortez J., 24 yrs, TBD

Something Different: Destin B, 3 yrs & Carl H 14 yrs, 8/3/20

Spiritual Awakenings: Hank Y, 5 yrs on 7/10/20

OPEN FORUM TOPICS

Leigh Ann F- P.O. box, set aside for web hosting fees that aren't being used

Leigh Ann went and paid \$150 for safe deposit box and then \$150 was automatically deducted. Also wondering if PO box expired because it hasn't been paid since May 2019. There are \$300 set aside for web hosting that is not being used. Lucy expressed that the extra \$150 could be put toward a payment for next year and the treasurer just needs to not pay for it next year, unless money can be returned. Lucy will reach out to Brad about web hosting fees. Tayler brought the idea to have some type of database in place to hold information related to banking, PO box, safe deposit box, etc. for treasurer and secretary to pass along to members taking over positions so that information doesn't get overlooked when new people take positions.

Terry F- brought the topic of what's being done to plan for reopening meetings and people who are unable to attend live meetings. She shared that her home group is going to have one meeting a week on zoom to provide additional meetings available to those who can't or don't feel comfortable having in-person meetings for precautions. **Kat R:** For Clean Air we talked about continuing to zoom even when we meet in person. The group does not feel comfortable turning someone away for limited capacity. We would like to have options. **Tom B:** We are going to try to have a hybrid meeting at our home group and if it goes well we will continue to do that. **Nancy S.** asked for clarification for hybrid vs in person meetings and **Terry B.** let her know the hybrid doesn't pick up the voices well on the hybrid with the safe distancing rules in place and the 6ft apart and masks make it difficult to pick up all words in the meeting.

Marcus shared that he has been providing speaker meetings at Lakeside Behavioral Health, and these are separate from H&I. He shared that there is a suggestion to have 6 months clean to share. There is no need to sit in at 3 months clean because the individual speaking is the only person present. Marcus asked if anyone is interested in sharing their story they can contact him for more information. He said that there are not speaker meetings at this time due to COVID19. Lucy asked if Lakeside would be willing to have speaker meetings via Zoom and Marcus is going to find out from Lakeside.

Bill S- How can literature be provided to homegroups right now if they need it in person. (Last area Geoff B. & Bronson R. said to get in touch with them and they could make sure homegroups or subcommittees that needed literature could get what they need)

OLD BUSINESS

1st Motion: RCM Motion

Motion by: Craig G from: PR Chair, Second: Julius H. from: MTA

Motion reads: To change article XII, Section 12C from- C. Six thousand dollars seed money for the upcoming convention committee To- Article XII, Section 12C. **To provide the VRC subcommittee an annual operating budget of \$20,000. The VRC subcommittee can make a withdrawal from that budget to open up their bank account but the remaining funds can be accessed as necessary.**

Intent: To provide funding for a subcommittee of the VRSC without relying on the subcommittee to put on fundraisers. If we do not require H&I, Outreach, and PR to do fundraisers to provide for their budgets, it doesn't seem practical to require VRC to do fundraisers to provide their service. Per our area guidelines I'm supposed to offer a pro and con

Pros: The Region has most of this amount already set aside. The VRC will not have to depend so much on Area fundraisers. If the convention loses money, the money will be there to cover the loss.

Cons: It's a lot of money

Yes: 3 No: 6 Abstain: 2 (We vote no for our area to take back to RCM)

2nd Motion: Maker, Regional Committee Chair & Seconded by Policy & Procedures Chair

Motion reads as follows: To change WTASC Guidelines Section MOTIONS, VOTING PROCEDURES AND OPERATIONS Part C. Quorum Item 2. **FROM "Official quorum must be reached by 2:30 PM. If not, the ASC must be rescheduled. Official quorum will be re-established before new business based on voting participants." TO " A quorum is required for the WTASC to conduct business. Official quorum must be reached by second roll call. The quorum shall be established by the Chairperson after roll call at the beginning of WTASC. If failure to meet quorum then the Chairperson shall wait until 2:30 p.m. and call roll again. If no quorum can be established then no official business will be conducted. However, the WTASC meeting may continue in order for reports to be read and open forum to occur."**

Intent: To allow WTASC to proceed with a limited scope. This would be beneficial to the groups present as well as Area as a whole.

1st Pro: Groups can still give their report, let anyone know any struggles they are having or announce bdays.

2nd Pro: Groups can still get literature if they need it and make donations to WTASC etc..

1st Con: Still having OPEN forum sometimes results in making a motion and since we cant have official business, would the homegroup GSR's not in attendance have the option to be well versed on the OPEN forum discussion. Reading about it in the minutes doesn't necessarily do justice.

2nd Con: Changing Policy based on immediate quorum issues causes a precedent for future issues to try and be solved by changing policy which undermines the purpose of having Policies and Procedures

Yes: 7 No: 4 Abstain: 0 (Needed 2/3 majority to pass since it is a policy change and it did NOT pass)

NEW BUSINESS

OPEN POSITIONS are listed at the top of the minutes. Be sure to email your motion to the secretary if someone is willing to be nominated. Be sure to include the willingness statement in the email as well.

Motion: To nominate David A. for Area Vice Chair

Motion maker: Harmony, seconded by: Something Different

Intent: To fulfill an open position.

Willingness statement: “To Whom It May Concern, I am David Adams, and I am 6 years clean. I have a sponsor Mike H., and I am working step 10. I have a working knowledge of the steps and traditions. I am also the GSR for my home group Harmony. I would like to fill the position of Vice Chairman. Thank you.”

Next WTASC meeting is July 26, 2020

Title/Sub/Group	Name	4/5/2020	5/10/2020	5/24/2020	6/28/2020
Administrative					
Chairperson	OPEN	OPEN	OPEN		OPEN
	Sara S acting	X	O	X	X
Vice Chairperson	OPEN	OPEN	OPEN		OPEN
		X	X	X	OPEN
Secretary	Sarah M.	X	X	X	X
Alternate Secretary	Taylor O	X	X	X	X
Treasurer	Leigh Ann F.	OPEN	X	X	X
Alternate Treasurer	OPEN	X	OPEN	OPEN	OPEN
Regional Committee Member	Lucy O.	X	X	X	X
Alternate Regional Committee Member	Bill S.	X	O	O	X
Subcommittees					
Activities	Destin B	X	X	X	X
Archives	Terry B.	X	X	X	O
Hospitals and Institutions	Sam T.	X	X	X	X
Literature	OPEN	OPEN	OPEN	OPEN	OPEN
	Bronson R. A	O	O	O	O
NA in May	Jonathan M	X	X	X	X
Newsletter	OPEN	OPEN	OPEN	OPEN	OPEN
Outreach	OPEN	OPEN	OPEN	OPEN	OPEN
Policy and Procedures	Glen H.	X	X	O	X
Public Relations	Bill S.	X	O	O	X
Voting Groups					
Clean A.I.R.	Kat R	O	X	X	X
Clean Steam	Chris R.	O	X	O	O
Cordova Hope	Robyn W.	X	X	O	X
Desire	Lauren M.	X	X	X	O
G.I.F.T.	Dawn L.	O	O	O	O
GHOD	Jonathan M	X	X	X	X
Good Orderly Direction		O	O	O	O
Harmony	David A.	O	X	X	X
High On Life	David T.	O	O	O	O
Hope Dealers	Marcus M.	X	O	O	X
Lunch Bunch	Willie T.	X	O	X	O
Keep It green	Jerry	O	O	O	O
No Matter What	Scott J.	X	X	X	O
One is too many	Susan V.	O	O	O	O
Primary Purpose	Janice M.	X	X	X	X
Saturday Night Alive	Glen H.	X	X	X	X
Simplicity is the Key	Geoff B.	O	O	O	X
Something Different	Destin B.	X	X	X	X
Spiritual Awakenings	Perry B.	X	X	X	X
Thursday Nighters	Tony C.	X	O	X	O
Unity Group	Lamar G.	O	O	O	O
We Are Entirely Ready	Mancill W.	O	O	O	O
Welcome Home	Amie B.	O	O	O	O
You + Me = We	Karen W.	X	X	X	X
Non-Voting Groups and Meetings					
Clarity (was Farfromusen)		X	O	O	O
Doin' This Thing		O	O	O	O
Step Write In	Vince H.	O	O	O	O